

**Friends of the Dunes Board Meeting Minutes**  
**Humboldt Coastal Nature Center**  
**August 2, 2011, 6 p.m. – 8 p.m.**

**Board Members:** Trevor Estlow, Mike Seeber, Susan Penn, Bill Weaver, Tamara Gedik, Allison Poklemba

**Public:** Lisa Hoover

**Staff:** Emily Walter

**I. Introduction of guests present**

Lisa Hoover

**II. Approval of July board retreat minutes and June minutes**

No quorum, tabled until September meeting

**III. Public input**

None

**IV. Stewardship Committee**

Lisa Hoover and John Stokes met with Larry and Richard Stamps last week to discuss the First Right of Refusal. They had a long conversation that brought to light that in early meetings a Letter of Understanding was discussed but never materialized. Aspects of what is to be in this Letter of Understanding were discussed. A Letter of Understanding needs to be created and signed before the Stamps brothers will sign the First Right of Refusal.

**ACTION:** Lisa will type up minutes from her meeting with Larry and Richard and submit them to the Stamps. Lisa will draft a Letter of Understanding to be discussed at the next Stewardship cmt meeting.

Park Street gate - Trevor Estlow discussed that Park Street is not a County Road and thus the County cannot help with access to the easement on HCNC property at that location.

**ACTION:** Trevor will look at the Title Report for the property and research the legal easement to look into what actions can be taken to gain access to the easement.

**V. HCNC update**

Emily reported that the visitor center is being well received by the public. It is attracting upwards of 30 visitors on Saturdays and many during the week as well. The current part time staff, Kathryn Wiles, who opens the building on Saturdays is only working through the end of August and there are no plans in place for how the building will remain open on Saturdays after that.

Visitor Services Volunteers - One volunteer has been trained thus far with several more interested. Training materials have been created and there will be trainings every Friday in August.

Extension of retaining wall - Mike W. is looking into getting more bricks

Entrance road repairs - Bill reported that two estimates have been received thus far and that it looks like it will cost ~\$1500 to repair the road. He also got an estimate that it would cost \$13K to pave the entire road up to the HCNC parking lot.

Rental policies - Mike S. looked up policies for the Samoa Women's Club.

**ACTION: Susan will look up policies for the Boat Room at the Warfinger Building.**

**ACTION: Mike S. will draft a rental policy for HCNC for the Sept. Board Meeting.**

Stewardship Council Grant - Emily reported that the grant was submitted on time and thanked Rose, Matt, and Allison for all the work that they put into it. It will be 3-4 months before we will find out if it gets funded.

## **VI. Update on Memorandum of Understanding with MCSD**

Overall the July MCSD board meeting went well. There were a few attendees who voiced opposition but it seemed as though the majority of the MCSD board is willing to sign an MOU and FOD. The MCSD board did want to add some language and it was decided to discuss this language change and bring it back to the MCSD board at the August meeting. Additionally, Emily discovered FOD's original MOU with MCSD last week which has no expiration date.

**ACTION: Bill will deliver a copy of the original MOU to Chris Drop.**

## **VII. Fundraising**

Oct. 1 Fundraiser Event - The board reviewed a proposal for the event compiled by Allison and discussed ideas. **A meeting has been set to fully focus on this fundraiser on Wednesday, August 9, 5pm at HCNC.**

Donation Box at HCNC - Emily reported that people have been leaving small donations in the donation box inside the HCNC building. However, a more prominent donation box could attract more donations. Does anyone want to look into this?

Yard Sale, Sept. 17 - Emily is working with Kathie Kelly to nail down the logistics of this event.

Identify other fundraising opportunities (beach ball, pint nights, roller derby)

It was mentioned that have an 80's Beach Ball theme could be fun and attract HSU students if we did an event this March.

**ACTION: Trevor will look into another Pints Night at Mad River Brewery.**

**ACTION: All board members are encouraged to contact a restaurant to see if they would be willing to donate 5% of proceeds for one night to FOD. In exchange we would advertise to get them business that evening.**

## **VIII. Financial report**

There was no formal financial report this month since we received one at our recent July retreat. FOD received a \$5000 grant from the USFWS. This funding is to continue the Share the Beach program next spring.

**IX. Discuss possible fall mini retreat and set date**

It was decided to postpone setting a date until Carol gets back.

**X. Upcoming events**

- Wednesday, August 24, 6-9pm , Summer BBQ at HCNC (Susan, Marj, and Mike S. volunteered to help)

**ACTION: Emily will contact John King to try and get all capstone in place prior to the BBQ.**

- Saturday, Sept. 17, Yard Sale Fundraiser on H Street in Arcata
- Saturday, Oct. 1, Fundraiser

**XI. Upcoming agenda items**

- MLPA Update (Jennifer Savage)
- Rental Policies for HCNC
- Oct. 1<sup>st</sup> fundraising event update

**Adjourn: 8:10 p.m.**

**Next Meeting: September 6, 2011 (6-8pm at HCNC)**