

**Friends of the Dunes Board Meeting Minutes**  
**Tuesday, March 6th, 2018 - Humboldt Coastal Nature Center, 6 – 8 p.m.**

**Board Members in Attendance:**

- John St. Marie, Amy Eberwein, Barbara Clucas, Jenn Olson, Tamara Gedik, Richard Engle, Halleh Paymard.

**Staff Members in Attendance**

- Suzie Fortner, Ashley Hansen, Jess Barger, Jessah Breault, Arturo Paz, Brenda Pease, Emily Maloney.

**Guest(s)**

- Prospective Board Member Carla Avila-Martinez.
- Tolowa Dunes Stewards representative Sandra Jerabek.

**Public Comment:**

- No public comment.

**Appreciations:**

- A moment of silence was observed to reflect on what we love about the dunes and why we support our organization.

**Tolowa Dunes Stewards Presentation:**

- Presentation and discussion regarding Tolowa Dunes Stewards and Friends of the Dunes' role in the proposed project.
- Amy Eberwein motioned to approve the application for grant funds from WCB for the Tolowa Dunes Stewards program. Barbara Clucas seconded the motion. All those voting were in favor. Tamara Gedik recused herself from the vote due to her affiliation with the Coastal Commission.

**New Board Member Applicant:**

- Jen Olsen motioned to approve Carla Avila-Martinez's application to join the FOD Board of Directors. Tamara Gedik seconded the motion. All were in favor.

**Staff Familiarization Session**

- Staff and board introductions
- Review of job descriptions
- Discussion regarding organizational needs and concerns.

**Approval of Minutes**

- Halleh motioned to approve the January 2018 and February 2018 minutes. Barbara seconded. All were in favor.

### **Approval of Bank Signer**

- Barbara Clucas motioned to allow Suzanne Fortner to be a signatory for banking needs and apply for a business credit card. Amy Eberwein seconded this motion. All were in favor.

### **Finance Committee**

- Discussion with Bookkeeper Brenda Pease regarding Friends of the Dunes financial needs:
- Dashboard review

### **HR Committee - Closed Session**

- Follow up discussion regarding staff familiarization session.
- Barbara Clucas motioned to raise Suzie Fortner's hourly wage. Amy Eberwein seconded the motion. All were in favor.
- Barbara Clucas motioned to increase Ashley Hansen's hours to full time with a raise upon her graduation from Humboldt State University in May, 2018. Jen Olson seconded this motion. All were in favor.

**Adjorn:** 8:15 pm

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Amy Eberwein  
Secretary, Board of Directors  
Friends of the Dunes