

**Friends of the Dunes Board Meeting Minutes**  
**November 7, 2017**  
**Humboldt Coastal Nature Center, 6 – 8 p.m.**

**Board Members in Attendance:**

- Richard Engel, John St. Marie, Halleh Paymard, Amy Eberwein, Tamara Gedik, Jen Olson, Travis May

**Staff Members in Attendance**

- Kim McFarland

**I. Public Comment**

- No public comment at this meeting

**II. Approval of Minutes**

- Richard motioned for the approval of September and October minutes. Halleh seconded. All in favor.

**III. Board Recruitment**

- Discussion about potential new board recruits.

**IV. Stewardship Committee**

- Recap of the most recent meeting. Next meeting scheduled for November 28<sup>th</sup>.
- Amy motioned for the approval of a letter to the Stamps Family regarding the potential sale of their property. Jen seconded. All in favor.

**V. Arkley Property Update**

- Future status of the Arkley Property was discussed, including Friends of the Dunes' role.

**VI. Land Trust Alliance Standards**

- Jen motioned to adopt the Land Trust Alliance Standards. Amy seconded. All in favor.

**VII. HR Committee**

- Discussion about staff overtime and steps to be taken in the future to reduce overtime.

**VIII. Executive Director Report**

- Overview of fundraising, grants and outreach efforts.
- Changes to membership database, internet service, and computers.
- HR staff review status.
- Status of restoration plan, fundraising plan and staffing structure plan.

**IX. Finance Committee**

- Financials through September 2017 were discussed.

**X. Committees**

- Discussion regarding steps which need to be taken to make committees more efficient and active.

**XI. Strategic Planning**

- Activity tabled for next meeting due to time constraint.

**XII. Announcements**

- Next meeting December 5, 2017 from 6 to 8 p.m. at the Humboldt Coastal Nature Center.

**XIII. Adjourn: 8:06 pm**