

## Friends of the Dunes Board Meeting Minutes

September 4, 2012, 6-8 pm, Humboldt Coastal Nature Center, 220 Stamps Lane, Manila

**Board Members:** Mike Seeber, David Hitchcock, John St. Marie, Mike Dronkers, Melissa Zilinski, Bill Weaver, Marj Fay, Susan Penn, Matt Johnson, Tamara Gedik

**Public:** Roger James

**Staff:** Emily Walter, Carol Vander Meer

### I. Introduction of guests present

Roger James – strategic planning facilitator

### II. Public input

None

### III. Approval of June and August board minutes

*John motioned to approve the June and August board minutes, 2<sup>nd</sup> from Mike Dronkers, all present in favor. Motion passed.*

### IV. Fall strategic planning retreat, process, set dates, homework

Roger reviewed the outline for the proposed strategic planning strategy

**HOMEWORK** – the following assignments were made to review the current strategic plans to see what needs updating

- Education: Education committee
- Restoration/land trust: stewardship committee
- Facility development: Carol, John St. Marie, Susan
- Public Outreach: Carol, Mike Wilson, Mike Dronkers
- Finance Planning: Carol, Hitch, Emily, Matt, Bill
- Organizational: Hitch, Rose

**ACTION:** Carol will send out a meeting wizard to pick strategic planning meeting dates in October and November.

### V. Review dashboard

Emily reviewed memberships, income, and grants from the dashboard.

### VI. HCNC facilities update

Trevor coordinated a site visit with John St. Marie, Michael Taylor (engineer) and Bo Day (contractor) to look at the cupola and see what it will take to fix it. Bo will put together a cost estimate.

- The solar panels were stolen from the shed at HCNC in August.
- The donations box was stolen during Saturday hours the first weekend of September.

**ACTION:** Mike Seeber will find signs saying “this area under surveillance”

**VII. Wine by the Sea Fundraiser**

Carol reviewed the Wine by the Sea Fundraiser on Saturday, October 13 at the Nature Center.

**ACTION:** All board members should spread the word about the fundraiser and the need for donated bottles of wine.

**ACTION:** Emily will make sure all board members are in Constant Contact.

**ACTION:** Mike Dronkers will look into finding a musician.

**IX. Committee reports**

No reports submitted.

**X. Upcoming Events**

- Coastal Naturalist Training Begins September 13
- People For Pickleweed Volunteer Event, September 22
- Fall Fundraiser, October 13
- Strategic Planning Retreat, October and November
- No October and November board meeting

**XI. Upcoming Agenda Items**

**Adjourn 7:56 p.m.**