

## Friends of the Dunes Board Meeting Minutes

October 2, 2007, Stamp's House, 7-9pm

**Board Members:** Bill Weaver, John St. Marie, Larry Oetker, Rose Patenaude, Michelle Forys, Ron Kuhnel, Nancy Ihara, Mike Wilson, Frances Madrone, David Weinstein, Tamara Wilson

**Staff:** Carol Vander Meer, Emily Walter

**Committee Members:**

**Public:**

### August Agenda

- I. Introduction of guests present
- II. Approval of minutes
- III. Public input
- IV. Approval of easement language with HBMWD
- V. Building Committee Report
- VI. Dinner Follow-up
- VII. Retreat Follow-up
- VIII. Financial Report
- IX. Capital Campaign update
- X. Upcoming Events
- XI. Questions regarding committee reports/announcements
- XII. Upcoming agenda items

### I. INTRODUCTION OF GUESTS

None

### II. APPROVAL OF MINUTES

*Larry motioned for approval of September minutes, 2<sup>nd</sup> from Mike, all present were in favor. Minutes from October were approved.*

### III. PUBLIC INPUT

None

### IV. APPROVAL OF EASEMENT LANGUAGE WITH HBMWD

Reviewed letter to HBMWD as submitted in board packet.

- Larry suggests changing the language of bullet #4 to not limit FOD to receiving \$1000, when in the future that amount won't be worth as much.
- There is question of the MOU being transferrable if the easement changes hands?

*Larry motions that Bill execute the letter with changes on bullet #4 in accordance with the above comment and that the language of the letter be inserted in the easement. If the language cannot be part of the easement then it should be in the MOU, 2<sup>nd</sup> from Mike, all present were in favor.*

### V. BUILDING COMMITTEE REPORT

Update of process to date (Mike reports)

Mike has spoken with Kash, Larry and Carol about progress of the current building committee process. Mike proposed three options to be chosen from in order to proceed.

- 1) We can move forward with the current design
- 2) We can stop working on current design and look in depth at alternatives
- 3) We can move forward with current design with an option B

Larry is concerned with the design, cost and timeline of the project. He would like to look into an alternative of not lowering the current floor but instead building off of the building. He is not convinced the current design will meet the needs of FOD. He is also worried that staff will not be able to function well during the transition of moving and construction.

Mike pledges to work with Kash to have an escape plan B to have in case of donor fatigue during the fundraising process. Basically, plan B would entail just going with the current first floor plan, without a second floor.

After discussion, the board, overall, likes the current design and would like to continue moving forward with it.

*Ron motions that the building committee proceed from current plans and ask Kash to do an additional rough sketch/estimate of what it might look like if we added outside of the current footprint, 2<sup>nd</sup> from John, all present were in favor.*

*Mike motions to have Carol create a \$20,000 budget to include immediate costs for staff to move into the Stamps building for the next two years or until construction begins, 2<sup>nd</sup> from Rose, all present were in favor.*

#### **VI. DINNER FOLLOW-UP**

Michelle reported that she estimates ~\$9,000 profit from the Dune Escape event not including staff time costs. Overall the event was a great success.

#### **VII. RETREAT FOLLOW-UP**

The follow-up to the retreat was postponed, however, Carol asked for feedback on her talking points about the project. (posted in the board packet)

#### **VIII. FINANCIAL REPORT**

##### Audit

*Larry motions we accept the audit and authorize Carol to distribute the audit to any funders who request it, 2<sup>nd</sup> from Rose, all in favor.*

##### Budget Committee Process Preview

A detailed report will be distributed for the November board meeting for final approval at the December or January meeting.

#### **X. CAPITAL CAMPAIGN UPDATE**

*Rose motions to approve Kathie Kelly as the capitol campaign chair, 2<sup>nd</sup> from Nancy, all present were in favor.*

#### **XI. UPCOMING EVENTS**

Holiday Party Dec. 9<sup>th</sup> at the Stamps house.

#### **XII. QUESTIONS REGARDING COMMITTEE REPORTS/ANNOUNCEMENTS**

Adjourn 9pm