

Friends of the Dunes Board Meeting Minutes
December 6, 2016
Humboldt Coastal Nature Center, 6-8 p.m.

Board Members: Barbara Clucas, Richard Engle, John St. Marie, Jen Olson, Scott Demers (via phone), Karen Lu, Mike Dronkers, Tamara Gedik, Matt Johnson (joined at agenda item V), Jessica Hall

Staff: Kim McFarland, Emily Walter

Public: None

I. PUBLIC COMMENT

None

II. APPROVAL OF MINUTES

Karen Lu motioned for approval of September, October and November 2016, minutes, 2nd from Mike Dronkers, all present were in favor. Minutes approved.

III. BOARD RECRUITMENT

Richard Engle motions to approve Amy Eberwein as a new board member, 2nd from Tamara Gedik, all present were in favor. Motion approved.

IV. PAY INCREASE PROPOSAL

Karen Lu motioned to give a 10% pay increase to Ashley Hanson and Jess Barger, retroactive to September, 2nd from Richard Engle, all in favor. Motion passed.

V. UPDATE PAID SICK LEAVE POLICY

Emily updated the board on the need to find a new method of tracking sick leave. *Matt Johnson motioned to adopt option two of the sick policy with carryover, 2nd from Tamara Gedik. All in favor except Scott Demers who abstained. Motion passed.*

VI. REVIEW DASHBOARD

Emily reviewed the dashboard and asked the board what changes they want, and what would be most helpful when reviewing the dashboard. The board wants highlights and graphs.

VII. EXECUTIVE DIRECTOR REPORT

- Kim reviewed the ED report.
- John suggests getting going on strategic planning sooner than later.
- Tamara suggests having the board review past strategic plans as a starting point.

Jessica Hall motioned to include Kim McFarland, Emily Walter, John St. Marie and Scott Demers as check signers, authorize Kim McFarland to get a CCCU credit card and authorize Kim McFarland as the online banking contact, 2nd from Karen Lu. All in favor. Motion passed.

VIII. EXECUTIVE DIRECTOR ONBOARDING

Reviewed contract for Carol Vander Meer to help with ED onboarding.

Jessica hall motions to approve contract with Carol as specified in written contract, 2nd from Mike Dronkers. All in favor except Tamara Gedik and Jen Olson who abstained. Motion passed.

IX. NOXIOUS WEED PETITION

This is a petition to make the sales of English Ivy illegal in the state of CA.

Mike Dronkers motions to sign the petition, 2nd from Karen Lu. All in favor. Motion passed.

X. JANUARY BOARD DATE

The January board meeting will be held the second week, Tuesday, Jan. 10th.

ADJOURN 8:02 P.M.