

**Friends of the Dunes Board Meeting Agenda**  
**Humboldt Coastal Nature Center**  
**Tuesday, March 1, 2016, 6 p.m. – 8 p.m.**

**Board:** Kim McFarland, Tom Torma, John St. Marie, Karen Lu, Scott Demers, Jessica Hall

**Staff:** Emily Walter

**Public:** Carol Vander Meer

- I. PUBLIC INPUT-** *At the beginning of each meeting, the public is welcome to make comments pertinent to Friends of the Dunes mission, programs and activities.*

Carol reported to the board how the Climate Ready public meeting when on Feb. 27<sup>th</sup>. Overall it went well, but she hopes to find ways to get more public to the next meeting.

- II. APPROVE NOV/DEC/FEB MINUTES**

*Kim McFarland motioned to approve the November, December and February minutes, 2<sup>nd</sup> from Tom Torma. Jessica Hall abstained from voting, the rest were in favor. Motion passed.*

- III. DISCUSS MINI STRATEGIC PLANNING RETREAT**

The board discussed having a planning session for a short term > 6-month to 1 year plan. Not to review the past strategic plan but to come up with a new plan. It should be a 3 hour meeting. Hoping to have the meeting in March before the April board meeting.

ACTION: Scott Demers will send out a poll to the board to find the best time.

ACTION: Carol will contact Tony Labanca to see his interest facilitating the planning retreat.

ACTION: Carol, Kim and Scott can work to help set up the meeting.

Ideas to discuss at the retreat:

- Staffing structure
- Sand Sculpture Festival / Fundraising events

- IV. DISCUSS VACANT ED POSITION**

Discussion of contract duties for Carol.

- V. REVIEWS AND WAGE DISCUSSION FOR STAFF**

A staff member has requested an annual review from the HR committee as well as a wage increase.

ACTION: Kim, Scott and Karen will sit on the HR committee. Jessica is also interested and would like to be included on emails.

- VI. REVIEW OF DASHBOARD**

Emily reviewed the dashboard, making notes of some changes/updates to the format to make it more useful as well as easier to update.

**VII. VOTE TO APPROVE 2016 BUDGET**

Emily and Karen helped the board review the 2016 budget.

*Kim McFarland motioned to approve the 2016 budget, 2<sup>nd</sup> from Karen Lu, all in favor. The motion passed.*

**VIII. BOARD MEMBER RECRUITMENT UPDATE**

The board is encouraged to reach out to the community to find prospective board members.

**IX. UPDATE COAST CENTRAL CREDIT UNION SIGNATOIRES**

*Jessica Hall motioned to add Kim McFarland as a check signer and remove Carol Vander Meer and Bill Weaver, 2<sup>nd</sup> from Tom Torma, all in favor. Motion passed.*

**X. GEAR SALE UPDATE**

Emily asked for volunteers to help the day before and the day of the event.

**XI. UPCOMING AGENDA ITEMS**

- Strategic Planning Update
- Board Member Recruitment Update and Onboarding Discussion

**ADJOURNED 7:57**