

**Friends of the Dunes Board Meeting Agenda
Humboldt Coastal Nature Center
Tuesday, February 3, 6 p.m. – 8 p.m.**

Board: David Hitchcock, Tamara Gedik, Mike Wilson, Kim McFarland, Mike Seeber, John St. Marie, Jessica Hall, Mike Dronkers

Staff: Carol Vander Meer, Emily Walter

Public: Sandra Jerabek

- I. PUBLIC INPUT** - *At the beginning of each meeting, the public is welcome to make comments pertinent to Friends of the Dunes mission, programs and activities.*

- II. APPROVE DECEMBER, NOVEMBER, AND JANUARY MINUTES**
Kim motioned to approve the December, November and January minutes, 2nd from Mike Seeber, all in favor. Motion passed.

- III. DISCUSSION OF TOLOWA DUNE STEWARD/FOD MOU - Sandra Jerabek**
When insurance and contractor questions are answered, the draft MOU between the Tolowa Dune Stewards and FOD will need to be updated to reflect such changes.

ACTION: Hitch will help look into liability insurance requirements for contractors of Tolowa Stewards

ACTION: Sandra will contact Greg Connors about liability insurance for contractors. Carol will follow up about liability insurance with Sandra.

Mike Wilson made a note about having articles from the Tolowa Dune Stewards in the Dunesberry.

- IV. HEALTH INSURANCE UPDATE AND POSSIBLE VOTE TO CHANGE POLICY**
The Human Resources committee (Jessica Hall and Mike Seeber) discussed health insurance options for full-time FOD employees. The committee will continue looking into the possibility of insurance for part-time employees.

The board approved of a baseline plan for full-time employees.

ACTION: Emily will inform qualified employees of the changes and how to contact the insurance broker to review different plans.

- V. EXECUTIVE DIRECTOR TRANSITION**
 - a. ED search and recruitment update
 - Tamara is busy getting the word out and tracking where the posting is being advertised.*Mike Dronkers motioned to authorize \$250 for advertising, 2nd from Kim McFarland, all present in favor. Motion passed.*

 - b. Exit interview with ED - tabled

 - c. Plans for on-boarding new ED - tabled

VI. REVIEW OF DASHBOARD AND FINANCIALS

Emily reviewed the Dashboard and Financials. FOD broke even in 2014 and is starting off the year strong. Overall, the board should strive to have \$10K cushion.

VII. FUND DEVELOPMENT

a. Business partner updates

Board reviewed Business Partner packets and list of businesses to target. Board members signed up to follow-up with solicitations that have recently been mailed out.

b. Get Outside Gear Sale

ACTION: Carol will record a 45 second PSA and send to Mike Dronkers

ACTION: Mike Dronkers will look into bands.

FOD is now accepting donations for the event and will be getting the word out shortly.

c. Sand Sculpture Festival update

Carol is working to make sure the Sand Sculpture Festival is set to happen this year.

d. folie douce

The Board decided to move forward with planning a special fundraising dinner event at folie douce the beginning of June. The dinner tickets will be \$50 each and FOD must sell a minimum of 45 tickets to break event. If 95 tickets are sold FOD could make \$2000+.

ACTION: Mike Wilson and Hitch agreed to sell 10 tickets each.

VIII. EXECUTIVE DIRECTORS REPORT

All board members are encouraged to read the Director's report.

IX. BOARD MEMBER RECRUITMENT TIMELINE

- The board agreed that it is fine to solicit and ask for applications.
- Mike D. suggest asking someone from Del Norte or the Tolowa Dunes Stewards to join.

X. UPCOMING EVENTS

- I Love Dunes Family volunteer event – Saturday, Feb. 14 at HCNC
- 37th Annual Lupine Bash – Saturday, Feb. 28 at the Lanphere Dunes
- Get Outside Gear Sale – Saturday, April 11 at HCNC

XI. UPCOMING AGENDA ITEMS

- Tolowa MOU
- Board Recruitment
- E.D. Update
- 4th Quarter Financials
- Get Outside Gear Sale

ADJOURN: 8:18