

Friends of the Dunes Board Meeting
November 4, 2014, Humboldt Coastal Nature Center, 6-8 pm

Board Members: Mike van Hattem, Kim McFarland, Mike Seeber, Tom Torma, Mike Wilson, John St. Marie, David Hitchcock, Mike Dronkers, Tamara Gedik, Jessica Hall

Staff: Carol Vander Meer, Emily Walter

Public: None

I. PUBLIC INPUT

None

II. APPROVAL OF OCTOBER MINUTES

John St. Marie motioned for approval of the October, 2014 minutes. 2nd from Kim McFarland, Michael van Hattem abstains, everyone else was in favor. Motion passed.

III. FINANCE REPORT

- Hitch reviewed the 3rd quarter financials.
- Emily reviewed the dashboard.

IV. REVIEW UPDATED BYLAWS AND CONSIDER FOR APPROVAL

Mike S. reviewed draft bylaws with changes.

ACTION: Mike S. will draft a resolution to be considered for approval at the Dec. Mtg.

ACTION: Mike W. and Mike S. will review sentence under Public Input on board agendas.

V. EXECUTIVE DIRECTORS REPORT

Carol reviewed her report.

VI. FUNDRAISING COMMITTEE REPORT

End of the year fundraiser

Focusing on the end of the year push. The fundraising committee will be meeting Nov. 13th and will create the fundraising portion of the board retreat agenda.

ACTION: Emily will generate a list of current members/capstone members

Business Partner program

Emily explained the program and handed out a list of all current partners.

ACTION: All board members should brainstorm additional businesses to solicit.

VII. REVIEW UPDATED EXECUTIVE DIRECTOR JOB DESCRIPTION

Need to add more Land Trust language, including specific skills/experience in managing a land trust.

ACTION: Mike S. and Hitch would like to help on E.D. committee.

VIII. SET AGENDA FOR PLANNING RETREAT

Main goal is discussing timeline/steps/strategies of hiring a new E.D., including job description. And then discuss end of the year fundraising.

IX. CONSIDER FOR APPROVAL A LETTER TO THE COUNTY RAISING AWARENESS OF HOMELESS CAMP IMPACTS IN THE DUNES

It was decided that the letter should be sent to the head of Environmental Health Department and cc Virginia Bass and Mark Sundberg. The letter should focus on human safety.

ACTION: Mike S. will update draft for review and consider for approval at the December board meeting.

X. UPCOMING MEETINGS/EVENTS

November 13 – Fundraising Cmt, 5:15pm – 6:30pm at HNCC

November 16 - 9am-12pm- Planning Retreat at HCNC

December 7 – Holiday Party at HCNC

XI. UPCOMING AGENDA ITEMS

- Bylaw resolution for approval
- Homeless camp letter
- Executive Director
- 2015 Budget - draft

ADJOURN: 7:47 PM