

Friends of the Dunes Board Meeting Minutes

December 4, 2012, 6-8 pm, Humboldt Coastal Nature Center, 220 Stamps Lane, Manila

Board Members: David Hitchcock, John St. Marie, Mike Dronkers, Melissa Zilinski, Bill Weaver, Marj Fay, Trevor Estlow, Michael van Hattem

Public: Lisa Hoover

Staff: Emily Walter, Carol Vander Meer

I. Introduction of guests present

None

II. Public input

None

III. Approval of September board minutes

John motioned to approve the September board minutes, 2nd from David Hitchcock, all present in favor. Motion passed.

IV. Review dashboard

Emily reviewed memberships, income, and grants from the dashboard. Emily noted that she needs to update the monthly program report section.

V. Review 3rd quarter financial report

Bill reviewed the 3rd quarter financial report, highlighting areas where FOD is coming in short of projected budget.

ACTION: Emily will generate a list of end of the year solicitation donors and post in DropBox for board members to see. Board members should look at list and designate who they would like to follow up with asking for end of the year donations.

VI. HCNC facilities update

The board discussed a quote from Equity Building to repair the cupola at the Nature Center. Carol mentioned that Danco may be interested in helping with some aspect of the Nature Center. It was decided to find a different project, such as the ADA trail, to ask Danco to become involved with.

John St. Marie motioned to pursue repairing the cupola via the quote/estimate of Equity Building, 2nd from Trevor Estlow, all present in favor. Motion passed.

VII. Strategic Planning

The board reviewed changes made to the strategic plan from the strategic planning meeting.

ACTION: Lisa will correct 2nd from last bullet in the Land Trust section and email it to Carol.

The board adopted the updated strategic plan as corrected.

The board reviewed committees to decide which are priority. Carol will write up an update based on the discussion and send to the board.

ACTION: Marj will contact Nora Winge about helping with the Board Development committee.

Rose Slausen, Mike Wilson, Mike Dronkers, Michelle Forys, and Tamara Gedik were nominated to help with the Fund Development committee.

ACTION: Carol will set a date for a fund development committee meeting in December.

IX. Approve Resolutions for Land Trust Grant

The board reviewed two resolutions presented by Lisa Hoover. It was noted that some of the language in the resolution still needed to be filled in.

ACTION: Lisa will fill in resolution information.

David Hitchcock motioned to approve both resolutions as corrected by Lisa, 2nd from Marj, all present in favor. Motion passed. (8 ayes / 5 absent)

X. Upcoming Events

- Aldaron's Walkabout – A Photographic Exploration – Wed. Dec. 12th, 6:30 at the Nature Center (free)
- Nature in Art Workshop with Patricia Sennott – Saturday, Dec. 15th, 1-4 p.m. (\$)
- Conifer Christmas Walk with Michael Kaufman – Saturday, Dec. 22, 10 – 1pm (free)
- Underwater Parks Day – January 19th at the Nature Center (free)

XI. Upcoming Agenda Items

- 2013 Draft Annual Budget – possibly approve
- Define Key Strategic Initiatives

Adjourn 8:10 p.m.