

Friends of the Dunes Board Meeting Minutes
March 6, 2012, 6-8 pm, Humboldt Coastal Nature Center, 220 Stamps Lane, Manila

Board Members: John St. Marie, Bill Weaver, Trevor Estlow, Matt Johnson, Mike Wilson, Rose Patenaude, Tamara Gedik, Mike Seeber, Susan Penn

Public: None

Staff: Emily Walter, Carol Vander Meer, Bobbie Todd

I. Introduction of guests present

None

II. Public input

Pamela Bell submitted a letter resigning from the board. The board expressed an appreciation of her service as a board member, her support of the organization and her continued involvement with the organization.

III. Approval of February board minutes

John St. Marie motioned to approve the February 2012 board minutes, 2nd from Mike Wilson, all in favor (excluding Tamara Gedik who was not yet present). Motion passed.

IV. Finances

Bobbie reviewed the 2011 financials. She noted the end of the year fundraiser really helped the organization. She also noted that some of the net income from operations may have been carried over from 2010 but there is not a way to tell.

There was a quick review of a proposed accountant to hire to work with Bobbie on taxes.

ACTION: Carol will solicit one more accountant bid for comparison.

ACTION: Emily will look up previous years unrestricted donations to compare to 2011.

ACTION: Emily will add a capstone photo to the website along with an updated donation form.

ACTION: Need a planning meeting to discuss how to deal with line of credit.

V. Review of FOD financial/organizational dashboard

Emily reviewed the financial dashboard.

ACTION: Carol will add the Legacy fund proposal to the grants dashboard.

VI. Beach Ball Fundraiser

Saturday, April 7 at the Arcata Theatre Lounge

Emily and Mike W. talked about the Beach Ball. Board Members are needed to help gather raffle items and sponsors. Contact Emily if you have any questions.

VII. Board Elections/recruitment

Mike S. reported that there are still several interested candidates who have not yet submitted their board applications. One application has been received from Melissa Zielinski. Recruitment will continue until the desired amount of board members is attained.

Mike Wilson motioned to approve Melissa Zielinski as a board member, 2nd from Susan Penn, all in favor. Motion passed.

ACTION: If you haven't already, send Mike Seeber at least 2 names of potential board members.

VIII. HCNC Program/projects Update

Past board member, David Weinstein, and his colleague reviewed FOD's insurance policy and gave feedback to what things FOD might want to consider changing/updating.

ACTION: Carol will email notes from Dave with recommendations/cost estimates to the board for action at the April board meeting.

The board renewed current version of the HCNC rental policies.

ACTION: Mike Seeber will update the policies and submit for April board meeting.

Carol discussed the HSU Engineering projects. She could use help getting more sponsors for the projects.

ACTION: Carol will email a list of ENGR projects to board members who can help get sponsors.

X. Upcoming Events

- Beach Ball - 4/7
- Engineering Student Project Reception- 5/7 at 10:15am
- Sand Sculpture Festival- 6/17
- Friends of the Dunes 30th Birthday- July 14

XI. Upcoming Agenda Items

- Beach Ball
- Board Recruitment
- Vote to approve new CPA
- Discuss policy updates/changes to insurance
- Vote to approve HCNC rental policy

Adjourn 8:15 p.m.