

**Friends of the Dunes Board Meeting Minutes**  
**January 3, 2012, 6-8 pm, Samoa Women's Club, 115 Rideout Street Samoa**

**Board Members:** Pamela Bell, Trevor Estlow, Bill Weaver, Susan Penn, John St. Marie, Marj Fay, Allison Poklemba

**Public:** None

**Staff:** Emily Walter, Carol Vander Meer

**I. Introduction of guests present**

None

**II. Public input**

None

**III. Approval of December board minutes (Emily)**

A misspelling needed to be corrected on item X.

*John St. Marie motioned to approve the December 2011 board minutes as corrected, 2nd from Pamela Bell, all in favor. Motion passed.*

**IV. Financial report (Emily)**

The board reviewed the new Dashboard. The following changes were suggested:

- Add grant status report to dashboard
- Update all grants in dashboard including pending
- Move Renewed memberships under New memberships
- Add unrestricted and restricted donations to dashboard

The Finance committee should meet to discuss how/when to pay down principle.

Bobbie Todd recommended the board approve credit cards for Carol and Emily so that they no longer have to pay for supplies out of pocket and then get reimbursed. This will also cut down bookkeeper time in dealing with reimbursements.

*Pamela Bell motioned to approve an application to approve a VISA classic at Coast Central Credit Union for Carol with a \$5000 limit and Emily with a \$5000 limit, 2<sup>nd</sup> from Trevor Estlow, all in favor. Motion approved.*

The board reviewed Bobbies proposed changes to the Account Listing which will show up in P&L reports.

**ACTION:** The board requests getting an example P&L with the new account listings at the February board meeting to review.

**V. Discussion and possible approval of 2012 budget (Pamela on projector)**

*John St. Marie motioned to approve the 2012 budget, 2<sup>nd</sup> from Susan Penn, all in favor. Motion approved.*

**ACTION:** Pamela/Emily need to review the Summary tab in the budget to make sure all formulas work correctly.

**VI. First quarter fundraising needs (Carol)**

- Need to work on Beach Ball
- Need to start campaign for new member drive
- Bill would like a party for 30 to be arranged. He can provide dessert.

**VII. Health Insurance Policy Review (Emily)**

Bill Weaver motioned that employees on the FOD group health insurance plan get 50% of base rate covered by FOD. Employees on plans outside of the FOD group plan can get 50% of FOD health plan base rate reimbursed, or 50% of their chosen plan reimbursed, whichever is less, 2<sup>nd</sup> from Pam, all in favor, except Trevor who abstained.

**VIII. Board development (Carol)**

Carol is organizing a “blue ribbon committee” to help find new board members. This committee will meet once to brainstorm names of possible new board members. Some suggested names for the “blue ribbon committee” included Kit Mann, John Woolley, Jen Rice. Board members are encouraged to give Carol additional suggestions.

**IX. Upcoming events**

Trail Stewards planting day at HCNC – January 21<sup>st</sup>

**X. Upcoming agenda items**

- Financial Report (2011 financials, example of new Chart of Accounts, dashboard)
- Board Development
- Fundraising
- HCNC Exhibit update

**Adjourn 8:07**