

**Friends of the Dunes Board Meeting Minutes**  
**May 3, 2011, 7-9 pm, Samoa Women's Club, 115 Rideout Street Samoa**

**Board Members:** Trevor Estlow, Mike Seeber, Marj Fay, Susan Penn, Michelle Forys, Bill Weaver, Pamela Bell, Tamara Gedik, Mike Wilson, John St. Marie, Rose Patenaude

**Public:** Lisa Hoover

**Staff:** Emily Walter, Carol Vander Meer

**April Agenda**

- I. Introduction of guests present
- II. Approval of April minutes
- III. Public input
- IV. Discuss possible change in Board meeting start time
- V. HCNC update
  - Moving forward without the NEF grant
  - May 21<sup>st</sup> Dedication Ceremony
- VI. Marketing/Fundraising Report – Sand Sculpture Festival
- VII. Report on Understanding Coastal Dunes Public Forum
- VIII. Financial report
- IX. Discussion/Questions on committee reports
- X. Upcoming events

**I. INTRODUCTION OF GUESTS**

None

**II. APPROVAL OF FEBRUARY MINUTES**

*Michelle Forys motioned for approval of the April 2011 minutes as modified, 2<sup>nd</sup> from Mike Wilson, all in favor. Motion passed.*

**III. PUBLIC INPUT**

None

**IV. DISCUSS POSSIBLE CHANGE IN BOARD MEETING START TIME**

*Mike Wilson motioned to change the time of Friends of the Dunes Board meetings to 6-8 p.m., 2<sup>nd</sup> from Tamara Gedik, all in favor. Motion passed.*

**V. HCNC UPDATE**

- The HCNC Dedication is scheduled for Saturday, May 21<sup>st</sup>.
- The move in date of staff is still unknown. Still need the approval of the building dept.
- The plants on the roof and landscaping around the building are doing well.
- The building project is short by \$18K to complete the current phase.

**ACTION:** Carol needs to work with Kash to create a long-term strategic plan.

- We are currently working with at \$25K grant for exhibits at HCNC. Part of this includes a mural from local artist, Gary Bloomfield.

## **VI. MARKETING/FUNDRAISING REPORT – SAND SCULPTURE FESTIVAL**

- Tamara mentioned having fundraisers at restaurants where a certain amount of proceeds from an event are donated to FOD.
- Michelle reported on the Sand Sculpture Festival and the need to get business sponsors by May 15<sup>th</sup>.

ACTION: All board members should get at least one sponsor for the festival. A list of sponsors is located in DropBox.

- Carol mentioned having a “chair”ity fundraiser later in the fall that would include auctioning painted chairs and food.

## **VII. REPORT ON UNDERSTANDING COASTAL DUNES PUBLIC FORUM**

- Most board attendees at the meeting agreed that the forum was well attended and went well overall. Everyone agreed there could have been more time dedicated to questions.

## **VIII. FINANCIAL REPORT**

- The board reviewed the financial report. It was mentioned that more needs to be done to interpret the financials to the board, pointing out key elements in the budget that need attention.
- Trevor noticed that Lianna (non-profit intern) is not listed as staff in the budget.
- Linda Serrano agreed to work for FOD part time and has been helping with grant writing.

ACTION: Carol and Pamela will meet to discuss the financial report and how to best tweek it for ease of review.

## **IX. DISCUSSION/QUESTIONS ON COMMITTEE REPORTS**

None

## **X. UPCOMING EVENTS**

- May 13<sup>th</sup>, HSU Interpretation student grand opening of HCNC exhibits
- May 21<sup>st</sup> Dedication Ceremony. Food at 10am and ceremony at 10:30a.m.
- June 9<sup>th</sup>, Ocean Day at the South Spit
- June 25<sup>th</sup>, Sand Sculpture Festival

**ADJOURN 9:14 P.M.**

**NEXT MEETING: JUNE 7, 6-8P.M.**