

**Friends of the Dunes Board Meeting Minutes**  
**February 1, 2011, 7-9 pm, Samoa Women's Club, 115 Rideout Street Samoa**

**Board Members:** John St. Marie, Rose Patenaude, Matt Johnson, Marj Fay, Michael Tout, Trevor Estlow, Allison Poklemba, Michelle Forys, Mike Wilson, Matt Johnson

**Public:** None

**Staff:** Emily Walter, Carol Vander Meer

**February Agenda**

- I. Introduction of guests present
- II. Approval of January minutes
- III. Public input
- IV. Land Stewardship
- V. Marketing/Fundraising committee report
- VI. HCNC Update
- VII. Financial Report
- VIII. Board Recruitment
- IX. Upcoming events
- X. Upcoming agenda items

**I. INTRODUCTION OF GUESTS**

None

**II. APPROVAL OF JANUARY MINUTES**

*Michelle Forys motioned for approval of the January 2011 minutes, 2<sup>nd</sup> from Trevor Estlow, all in favor. Motion passed.*

**III. PUBLIC INPUT**

Carol reported that Maggie Stoudnour, FOD's education manager will be leaving her position at the end of the month to move back to the East Coast with her family. We hope to have a date for a going away party soon.

**IV. LAND STEWARDSHIP UPDATE**

- The committee met in January and is moving forward to complete a restoration easement agreement with the Stamps as was outlined to do in the purchase of HCNC from the Stamps Family Trust.
- A document for First Right of Refusal with the Stamps Family has been drafted by the Land Stewardship committee. Once signed by the Stamps Family this will allow Friends of the Dunes the first option to buy the Stamps parcel if they should wish to sell it in the future.
- These documents are set to be complete and will need approval at the March Board Meeting.

**V. MARKETING/FUNDRAISING COMMITTEE REPORT**

- FOD is having a Pints for Nonprofits night at the Redwood Curtain Brewing Company on Feb. 23<sup>rd</sup>, 4-10pm. For every pint sold FOD will get \$1!
- The March 25<sup>th</sup> event planning is coming along. The Berel Alexander Ensemble will be the headlining band. The committee is still working on a creative name for the event.

**ACTION: Emily will post a name contest on the FOD FaceBook page.**

- Carol is working on getting a professional fundraiser to come and present some training to the board to improve our fundraising, especially personal ask, skills.

## **VI. HCNC UPDATE**

Carol reported:

- The east wall of the building is being re-engineered by a local engineer this week
- The windows for the entire building except the cupola are being ordered
- The floor should be poured sometime this week

Carol thanked John St. Marie for ALL he is helping with for getting the roof completed.

A second site visit for the NEF grant will be at HCNC on Feb. 2<sup>nd</sup> with hopes of finding out if we get the grant by the end of February.

## **VII. FINANCIAL REPORT**

The board reviewed the report in the Board Packet. It is important that FOD gets more unrestricted funds.

## **VIII. BOARD RECRUITMENT**

Jen Renzulo has resigned from the board. It would be good to recruit 3-4 new board members.

**ACTION: Carol will get a board application to Pamela Bell**

**ACTION: Mike W. will get a board application to Oona Smith**

**ACTION: Marj will get a board application to Susan Penn.**

## **IX. UPCOMING EVENTS**

- Wednesday, February 23<sup>rd</sup>, Pints for Nonprofits at the Redwood Curtain Brewing Company
- Saturday, February 26<sup>th</sup>, 33<sup>rd</sup> Annual Lupine Bash at the Lanphere Dunes
- Friday, March 25<sup>th</sup>, Arcata Theatre Lounge fundraising event

## **X. UPCOMING AGENDA ITEMS**

- Approval of Land Stewardship restoration easement and first right of purchase documents.
- Finance committee report
- Approval of revised Paid Time Off policy

**ADJOURN 8:10 P.M.**

**NEXT MEETING: March 1, 2011**