

**Friends of the Dunes Board Meeting Minutes**  
**May 4, 2010, 6:30-9 pm, Samoa Women's Club, 115 Rideout Street Samoa**

**Board Members:** John St. Marie, Bill Weaver, Mike Seeber, Mike Tout, Trevor Estlow, Mike Wilson, Matt Johnson, Jennifer Renzullo, Michelle Forsys

**Public:** Lisa Hoover, Laura Kadlecik

**Staff:** Emily Walter, Carol Vander Meer

**May Agenda**

- I. Introduction of guests present
- II. Approval of April minutes
- III. Public input
- IV. HCNC project update
- V. Consider for approval the updated Public Access Trails plan
- VI. Upcoming staffing needs and considerations
- VII. Financial report
- VIII. Comment/questions on committee reports
- IX. Upcoming events
- X. Upcoming agenda items

**I. INTRODUCTION OF GUESTS**

None

**II. APPROVAL OF APRIL MINUTES**

*John St. Marie motioned for approval of the April, 2010 minutes, 2<sup>nd</sup> from Mike Tout, all in favor. Motion passed.*

**III. PUBLIC INPUT**

Michelle spoke about State parks initiative on the ballot

**IV. HCNC PROJECT UPDATE**

Capital Campaign Fundraising

- The last Capital Campaign mailing is going out this week.
- Capstone Club – those who donate \$1000 or more get a capstone with their name on it. Local artist, John King is designing the capstones that will be part of a sitting area outside of HCNC.

Capital Campaign events

- Annual fundraising dinner options:  
One idea is to have an intimate dinner at the Samoa Women's Club in late September  
Another idea is having a music event at the Arcata Theatre Lounge in October

Nature Education Facilities Grant

Carol went to an all day workshop about writing this grant and feels good about HCNC fitting the criteria. The grant submission deadline is July 1, 2010. Grants should be awarded by December.

### Project status

Laura Kadlecik handed out a project status update and reviewed it. The job description has been developed and demolition will start this week. The work plan is expected to take seven months. Laura also reviewed the Phase I construction project budget for preconstruction and construction.

## **V. CONSIDER FOR APPROVAL THE UPDATED PUBLIC ACCESS TRAILS PLAN**

Carol met with Tom Hofwebber who suggests that FOD remove the “discontinued” trails from the trails map. Tom also suggested adding trails #17a and #11 to the map. Both of these trails go onto private property and are designated “discontinued” in the draft trails plan.

**ACTION: Carol will talk to property owner of Lupin parcel to get her thoughts on having a trail leading to her property from the FOD property, specifically trail #17a.**

Mike Wilson suggests stating in the plan that FOD is working with Humboldt County to increase access for equestrians via Park Street.

Nancy brought up the need to have temporary crossings over flooded areas in the winter.

*Nancy Ihara motioned to sign designated trails, contact neighbor of whose property connects to trail #17a to find out whether she wants the trail heading onto her property, let the County know that FOD want to open trail #11, remove “discontinued” trails from map, 2<sup>nd</sup> from Mike Tout.*

*MODIFICATIONS: Bill would like to remove the “newly created” trail symbols from trails #3 and #4. Mike would like to add a bulleted list of how FOD is increasing access that needs to be managed.*

*Nancy and Mike are agreeable to modifications of the motion, all in favor, motion passed.*

**ACTION: Bill will review Lisa Hoover’s comments to public comment and make sure they are consistent with the final trails plan.**

## **VI. UPCOMING STAFFING NEEDS CONSIDERATIONS**

Bookkeeper – Pamela is ready to hand over the position and step down from being the bookkeeper.  
Education Manager – Not sure if Maggie is leaving or not. Maggie should find out in a couple of weeks if she is leaving.

Carol would like to hold a Human Resources meeting to discuss possible restructuring of staff.

A board treasurer is needed now that Dave Weinstein has left the board.

## **VII. FINANCIAL REPORT**

Reviewed financial report from Pamela Bell.

## **VIII. COMMENT/QUESTIONS ON COMMITTEE REPORTS**

None

## **IX. UPCOMING EVENTS**

- Alternative Building Center Birthday Celebration - June 5<sup>th</sup>, 1-6 p.m.
- Arts Arcata at the Garden Gate - June 11<sup>th</sup>, 6-9 p.m.
- Sand Sculpture Festival - June 20, all day!
- Blue Lake Mad River Brewery, Pints for nonprofits benefit - July 7<sup>th</sup>, 4-9 p.m.
- Arts Arcata at the Garden Gate - July 9<sup>th</sup>, 6-9p.m.

**X. UPCOMING AGENDA ITEMS**

- Approve resolution to apply for Nature Grant
- HCNC Construction Update
- Staffing Structure
- Trails Update

**ADJOURN 9:05 P.M.**

**NEXT MEETING: June 1, 7-9pm**