

TEMPLATE

Friends of the Dunes Board Meeting Minutes

February 3, 2009, Humboldt Coastal Nature Center, 7-9pm

Board Members: Bill Weaver, John St. Marie, Rose Patenaude, David Weinstein, Nancy Ihara, Mike Seeber, Mike Wilson, Michelle Forsy, Matt Johnson, Mark Fay

Staff: Carol Vander Meer, Emily Walter

Public: Allison Poklemba, Jennifer Renzullo

August Agenda

- I. Introduction of guests present
- II. Approval of minutes
- III. Public input
- IV. Action items from January Board Meeting:
- V. Board Nomination Process Update
- VI. HCNC Project Update
- VII. Manila Community Services District Restoration Study Session
- VIII. Financial Report
- IX. Health Care Plans
- X. Questions regarding committee reports/announcements
- XI. Upcoming events
- XII. Upcoming agenda items

I. INTRODUCTION OF GUESTS

Allison Poklemba and Jennifer Renzullo are both prospective board members.

II. APPROVAL OF MINUTES

Rose Patenaude motioned for approval of January 6, 2009 minutes, 2nd from Mike Wilson, all present were in favor. Minutes from January 6, 2008 were approved.

III. PUBLIC INPUT

(None)

IV. ACTION ITEMS FROM DECEMBER MEETING

- *Carol will draft a letter to Mr. Gonzalez approaching the topic of changing the road entry. Rose will edit the letter.*

Lisa drafted the letter and submitted to Carol and Rose.

ACTION: Rose will edit Lisa's draft and submit to Carol.

- *Carol will send out the response from the Facilities committee.*

Carol recently updated the vision plan and put it in the "board room" under the strategic plan.

- *Carol will talk to Kash about using Pacific Builders as a cost estimator.*

It was decided not to use Pacific Builders. Instead Carol is pursuing a cost estimate from Danco that should be complete by February 9.

V. BOARD NOMINATION PROCESS UPDATE

So far there are two potential new board members. The nominating committee is still looking for more as the board can hold 9-15 members and it is currently at 9.

ACTION: Email Mike Seeber with names and contact information of those you think might be interested by February 15th.

VI. HCNC PROJECT UPDATE

Capital Campaign

- Proposal to Cut Capital Campaign Position

Carol proposes to cut the Capital Campaign position due to the economic climate. The position will be replaced with a bare bones development assistant position to cover duties such as data entry and mail generating. Cathy Larripa is not interested in the new position. Carol proposes distributing duties amongst current core staff.

Mike Wilson motions to sunset the Capital Campaign position and replace it with a Development Assistant position composed of current staff to take effect two weeks from tonight, 2nd from Mike Seeber. All present were in favor. Motion passed.

- Gateway Getaway
New campaign strategy to raise another \$25,000 this spring. For every \$50 donated to campaign or 2.5 hours volunteered restoring HCNC you can be entered into a drawing for a Gateway Getaway. The winner will possibly be drawn at the Sand Sculpture Festival in June.

Cost Estimation Process with Danco

Danco will have complete cost estimate by February 9th.

Senior Practicum Student Project

Yvonne Everett's Natural Resources Planning Sr. practicum class is working on creating a master plan for HCNC.

VII. MANILA COMMUNITY SERVICES DISTRICT RESTORATION STUDY SESSION

On February 21, 1-3pm there will be a restoration study session at the Manila Dunes. The goal is to educate the community about restoration activities, present, past and future. Different experts will be speaking followed by a question answer session.

ACTION: Carol will send the agenda to Bill Weaver.

VIII. FINANCIAL REPORT

(Brief review of financial report from Pamela)

Staff will be meeting individually with Pamela to review their project budgets.

IX. HEALTH CARE PLANS

Carol handed out health care quotes for Blue Cross through a Health Savings Account. FOD would be paying half of the monthly cost.

Mike Wilson motioned to approve the \$3500 deductible HAS for part time employees (>20 hrs/wk), for those employed with FOD for at least one year. Matt Johnson seconded the motion. All present were in favor. Motion passed.

X. QUESTIONS REGARDING COMMITTEE REPORTS/ANNOUNCEMENTS

Rose mentioned that the local Surf Riders organization is getting active again and could be a good partner with FOD.

XI. UPCOMING EVENTS

- Feb 11, Capital Campaign house party at Marybeth Wolford's
- Site Reception, Feb. 22, at 1pm Stamps House (Board members encouraged to attend)
- Lupine Bash, Feb 28 – 9:30-12:30
- Wildberries Trail Dedication- March 1- 2pm
- Dune Escape on Sept. 26th at the Wharfinger

XII. UPCOMING AGENDA ITEM

- Update the 2009 budget
- Vote in new board members

ADJOURN 8:45PM