

**TEMPLATE**  
**Friends of the Dunes Board Meeting Minutes**  
August 5, 2008, Humboldt Coastal Nature Center, 7-9pm

**Board Members:** Bill Weaver, John St. Marie, Rose Patenaude, David Weinstein, Matt Johnson, Jacqueline Debets, Marjorie Fay, Nancy Ihara, Matt Johnson, Mike Seeber, Mike Wilson

**Staff:** Carol Vander Meer, Emily Walter, Cathy Larripa

**Public:** Tony LaBanca

**August Agenda**

- I. Introduction of guests present
- II. Approval of minutes
- III. Public input
- IV. Director's Update
- V. Capital Campaign
- VI. Health Insurance Selection
- VII. Finances
- VIII. Board Retreat Planning
- IX. Questions regarding committee reports/announcements
- X. Upcoming events
- XI. Upcoming agenda items

**I. INTRODUCTION OF GUESTS**

Tony LaBanca – will be facilitating board retreat in September

**II. APPROVAL OF MINUTES**

*Jacqueline motioned for approval of July minutes, 2<sup>nd</sup> from Matt, all present were in favor. Minutes from July were approved.*

**III. PUBLIC INPUT**

None

**IV. DIRECTOR'S REPORT**

Watson/Bachofer acquisition

Received completed Phase I site assessments with no issues of concern. Will close in approximately 3 weeks.

Contractor Status

Carol is meeting with Alchemy on the 6<sup>th</sup> to complete the AIA contract. Alchemy will be working with Kash during pre-construction phase – not to exceed \$7,500.

Public access improvements update

Porta-pottie, doggi-pot, and entrance sign now in place. Trail markers will be installed soon, as well as a bike rack.

Manila Restoration issues

The purpose of restoration is in question by MCSD interim manager.

**ACTION: Carol will put a Manila walk date on MCSD board agenda and invite their board to tour the Manila Dunes.**

**ACTION: Carol will construct a letter for Su Corbaley to get the Coastal Conservancy involved.**

#### MLPA

FOD has been asked by the Resources Legacy Fund Foundation to submit a grant request for \$48,000 to support the Coastal Naturalist program. One condition of the grant is that FOD incorporate non partisan information about MLPA. FOD would not be advocating for a MLPA.

#### **V. CAPITAL CAMPAIGN PRESENTATION**

- Dave presented the Capital Campaign outreach PowerPoint.
- Name Droppers Round Table is 5:30-6:30pm at HCNC on Aug. 14<sup>th</sup>.

#### **VI. HEALTH INSURANCE SELECTION**

- Might not be ready for a small group account.
- Looking at Health Savings plan instead

**ACTION: Lisa will look into LTA group insurance offerings.**

#### **VII. FINANCES**

- Dave reviewed Pamela's financial report. Reiterated that FOD needs to work on incoming cash flow, a common problem with growing non-profits.
- FOD audit and taxes (2007) will be completed for \$3000

*John approves Richard Hutchenson as FOD auditor, 2<sup>nd</sup> from Dave, all present were in favor. Richard Hutchenson is approved to audit and do 2007 taxes for FOD.*

Major changes to the budget:

- removed Ma-le'l implementation funds (postponed 2009)
- removed \$75,000 from NAWCA grant that was denied
- Moved \$750,000 from Coastal Conservancy to 2009
- Raised Capital Campaign costs by \$9,000

*Mike motions to approve the amended 2008 budget, 2<sup>nd</sup> from Rose, all present were in favor. Motions to approve budget passed.*

#### **VIII. BOARD RETREAT PLANNING**

Brainstorming ideas for retreat:

- How we can partner with other organizations?
- What does it mean to be a gateway to the dunes?
- How do we integrate our property with neighboring properties?
- Look at trail maps to help brainstorm
- Discuss open space districts
- Budget for general operational costs
- Endowment goals?

**ACTION: Carol will circulate board retreat ideas via e-mail**

**IX. QUESTIONS REGARDING COMMITTEE REPORTS/ANNOUNCEMENTS**

Land Trust Report – merging 2 properties (Watson & HCNC/Stamps)

- This will allow to place parking area on Watson property.
- Only negative is that it will no longer be possible to build a single family home on Watson property
- HBMWD has accepted final easement resolution from FOD and will vote at next meeting in August.

**X. UPCOMING EVENTS**

- Name Droppers round table – August 14th, HCNC, 5:30pm
- Volunteer BBQ & Potluck – August 20th, HCNC, 6-9pm
- Board Planning Retreat - September 6
- Dune Escape Fundraising Dinner - September 13
- Official Capital Campaign kick-off – October 10th, HCNC
- Field Trip day with the Coastal Conservancy – Sept. 24<sup>th</sup>

**ACTION: Carol will check with Su about media and # people that can attend**

**XI. UPCOMING AGENDA ITEMS**

- Committee accomplishments

**ACTION: All committees should submit a list of 3-5 accomplishments, goals, and possible issues/obstacles prior to next board meeting**

- Vote on HBMWD/update

**Adjourn 8:58pm**