

## **Friends of the Dunes Board Meeting Minutes**

Tuesday, April 1, 2008, 7-9pm

Stamps House, 220 Stamps Lane, Manila

**Board Members:** Bill Weaver, John St. Marie, Rose Patenaude, Nancy Ihara, Francis Madrone, Mike Wilson, Roxana Taylor, Mike Seeber, Matt Johnson

**Staff:** Carol Vander Meer, Maggie Stoudnour, Cathy Larripa

**Committee Members:** Lisa Hoover, Land Trust

**Public:** Ian Caliendo, PG&E Public Affairs Director

### **April Agenda**

1. Introduction of guests present
2. Approval of minutes/assign timekeeper
3. Public input
4. New Board Welcome and Introductions
5. Capital Campaign Update
6. Approve Logo concept for Humboldt Coastal Nature Center
7. Building Committee Update
8. Land Trust Update
9. New Trails Committee Proposal
10. Resolution to authorize Carol to be the signatory on contract with NRCS program
11. Financial Report
12. Questions regarding committee reports/announcements
13. Upcoming Events
14. Upcoming Agenda Items

### **1. INTRODUCTION OF GUESTS**

Ian Caliendo, PG&E Public Affairs Director

### **2. APPROVAL OF MINUTES**

John motioned for approval of March minutes, 2<sup>nd</sup> from Mike, all present were in favor. Minutes from March were approved.

### **3. PUBLIC INPUT**

Ian Caliendo, PG&E Public Affairs Director shared information on a study off our coast for a possible wave energy project, and offered to provide a more detailed presentation at a future meeting. He may be contacted at [ixc8@pge.com](mailto:ixc8@pge.com) or 445-5623.

### **4. NEW BOARD WELCOME AND INTRODUCTIONS**

All in attendance introduced themselves, briefly explained their role in FOD, and shared committee involvement and specific committee "needs," inviting new members to consider participation with various committees.

### **5. CAPITAL CAMPAIGN UPDATE**

Cathy shared a list of potential pacesetter donor prospects from the capital campaign committee and the group went down the list to identify who knew each potential donor. This

will be helpful when it is time to make solicitations – board members, committee members, and staff will be able to either provide insight on how best to proceed with potential donors, or accompany a member of the Capital Campaign Committee on an ask.

#### **6. APPROVE LOGO CONCEPT FOR HUMBOLDT COASTAL NATURE CENTER**

Carol shared the most recent logo concepts for HCNC, which will be used for capital campaign materials, solicitation binders, and possibly signage. Mike motioned to approve the logo concepts, 2<sup>nd</sup> from Nancy, all present were in favor. Logo concepts were approved.

#### **7. BUILDING COMMITTEE UPDATE**

Mike reported on the building committee. Discussion focused on “How to secure a contractor” (e.g. advantages/disadvantages of RFQ v. RFP, of going through a bid process v. not, and using the same or different contractors for the renovation and exterior landscaping). This was informational only – no decisions were made. We will invite Kash to the next board meeting.

#### **8. LAND TRUST UPDATE**

Lisa reported on land trust activities, which are summarized in the April Committee Reports. The latest news is that the contract on the 9-acre Watson Property has been signed.

#### **9. NEW TRAILS COMMITTEE**

Carol requested guidelines from the board for the formation of a Trails Committee. After discussion, it was agreed that it may be too early to form a committee, but it would be valuable to have an evening discussion about trail guidelines for HCNC with input from Don Beers, Jeff Bue, and Alan Wilkinson.

#### **10. RESOLUTION TO AUTHORIZE CAROL VANDERMEER TO BE THE SIGNATORY ON CONTRACT PAPERWORK WITH THE NRCS WILDLIFE INCENTIVES PROGRAM.**

Nancy motioned for acceptance of resolution, 2<sup>nd</sup> from Mike, all present were in favor. *Resolution to authorize Carol Vander Meer to be the signatory on contract paperwork with the NRCS Wildlife Incentives Program was approved.*

#### **11. FINANCIAL REPORT**

None this month due to bookkeeper’s busy tax season.

#### **12. QUESTIONS REGARDING COMMITTEE REPORTS/ANNOUNCEMENTS**

Question for Nancy (Education Committee) regarding the “tarp” – it has an outline of the Bay painted on it, and is used in classrooms for educational purposes.

#### **13. UPCOMING EVENTS**

- Godwit Days – April 17 – 20
- Open House – April 20, 1 -4 p.m.
- Humboldt Bay Symposium – April 24 – 26
- Looking Ahead – Planning Retreat on September 6, Fundraising Dinner on September 13

#### **14. UPCOMING AGENDA ITEMS**

- Invite Kash to May meeting

**ADJOURN** 9:10 p.m. (*The next meeting is scheduled for Tuesday, May 6<sup>th</sup>, 2008.*)