

Friends of the Dunes Board Meeting Minutes

November 6, 2007, Stamps House, 7-9pm

Board Members: Bill Weaver, John St. Marie, Rose Patenaude, Ron Kuhnel, Nancy Ihara, Mike Wilson, David Weinstein

Staff: Carol Vander Meer, Emily Walter

Committee Members: Lisa Hoover

August Agenda

- I. Introduction of guests present
- II. Approval of minutes
- III. Public input
- IV. Approval of easement language and MOU with HBMWD
- V. Building Committee Report
- VI. 2008 Strategic Planning Follow-up
- VII. Financial Report
- VIII. Capital Campaign update
- IX. Upcoming Events
- X. Questions regarding committee reports/announcements
- XI. Upcoming Agenda Items

I. INTRODUCTION OF GUESTS

(None)

II. APPROVAL OF MINUTES

Dave motioned for approval of October minutes, 2nd from Rose, all present were in favor. Minutes from October were approved.

III. PUBLIC INPUT

The board discussed management of the Manila Dunes Recreation Area. Certain community members are upset with the current management, especially the trails and area immediately surrounding the community center. The board agreed that Friends could potentially help with stewardship issues in the dunes, beyond the immediate center grounds, but would need to have a funding in order to take on this project. When the new board is in place and a manager hired, a letter will be sent to the district letting them know what type of contractual services we offer.

IV. APPROVAL OF EASEMENT LANGUAGE AND MOU WITH HBMWD

Carol and Bill will be meeting with the HBMWD board to discuss our interests and concerns regarding items to be addressed in an easement or MOU. No board action is needed at this time. The Land Trust Committee will continue to work with the HBMWD and will report back to the board at a later date.

V. BUILDING COMMITTEE REPORT

- Mike met with Kash to get cost estimates if FOD were to add an addition instead of lowering the floor.
- Carol is looking into estimates to remove and dispose of the tires from the roof. In the interim, the roof will be tarped.
- With volunteer workdays the carpet has been removed, and walls scraped of plaster and painted.

- There was discussion of if/when FOD should make the building available to other organizations to meet in. Consensus was that more improvements need to be completed first.

ACTION: Carol will create a draft with procedures of renting the facility space for meetings and what amount to charge.

VI. 2008 STRATEGIC PLANNING FOLLOW-UP

- Many committees are lacking in leadership and have not followed up since retreat.

ACTION: Carol will re-circulate assignment for committees to complete.

ACTION: Committees need to submit updated goals/objectives and definitions of the committee, including what the committee chair is responsible for.

- The Board Development committee needs a chair.

VII. FINANCIAL REPORT

Frances noticed that the previously circulated audit was missing the auditors notes.

ACTION: Carol will put revised audit in the next board packet.

- A draft budget has been circulated and staff will be working to produce a 2nd draft in December. The final budget will be put up for a vote at the January board meeting.
- Currently need to incorporate the capital campaign into the budget, including the expense of hiring the campaign manager.
- Carol will be sending out an end of the year solicitation to members and past donors.

VIII. CAPITAL CAMPAIGN UPDATE

Cathy Larripa was hired for the capitol campaign manager position.

X. UPCOMING EVENTS

- Stamps House workday, Saturday, Dec. 1, 1:30-4:30pm
- Stamps House pre-party decorating party, Saturday, December 8, 1:30-5:30pm.

ACTION: We need decorations for the holiday party. If you have any we can borrow please drop them off at the next board meeting on December 4.

XI. QUESTIONS REGARDING COMMITTEE REPORTS/ANNOUNCEMENTS

- The January board meeting will be postponed by one week and will take place, January 8.
- Naming the building and property is a work in progress. Carol dispersed a naming strategy/process.

ACTION: Carol will be emailing a draft list of suggestions for Honorary Council to the board for comment.

XII. UPCOMING AGENDA ITEMS

- Waterline easement update
- Committee structure review
- 2nd draft 2008 budget review

Adjourn 9:05pm