

Friends of the Dunes Board Meeting Minutes

September 4, 2007, Stamp's House, 7-9pm

Board Members: Bill Weaver, John St. Marie, Rose Patenaude, Michelle Forys, Pam Zeutenhorst, Mike Wilson, Frances Madrone, Tamara Wilson

Staff: Carol Vander Meer, Emily Walter

Committee Members: Lisa Hoover, Tony LaBanca

August Agenda

- I. Introduction of guests present
- II. Approval of minutes
- III. Public input
- IV. Retreat Planning
 - Committee presentation
 - Draft outline agenda
 - Retreat logistics
- V. Dune Escape Fundraising Dinner
 - Plan for the evening
 - Board member responsibilities
- VI. Financial Report
- VII. Capital Campaign Update
 - Manager search
 - Timeline
- VIII. Stamps Renovation Project
 - Building committee update/needs
 - Public access issues
- IX. Upcoming Events
 - Board retreat – Sunday, September 9th
 - Dune Escape Dinner/Auction , September 29th
- X. Questions regarding committee reports/announcements
- XI. Upcoming Agenda Items

I. INTRODUCTION OF GUESTS

None

II. APPROVAL OF MINUTES

John motioned for approval of July minutes & August notes, 2nd from Mike, all present were in favor. Minutes from July & notes from August were approved.

III. PUBLIC INPUT

Carol announced that a continuation of the hearing about the Scott Riley housing project in Manila will be continued on September 6.

IV. RETREAT PLANNING

Logistics

- Tony will bring bagels
- John will bring coffee, Michelle ½ & ½, Rose sugar
- Carol and Tony –flipcharts

Reviewed Draft Agenda

Committee Pre-retreat reports – topics that need focus and discussion

- HR Report
 - Main topic to discuss at retreat what benefits to offer staff & timeline?
 - Rose mentioned using an HAS for health benefits.
 - Frances would like to see focus on compensation > health insurance is a slippery slope because you can't control the increase in cost year to year.
 - It would be a good idea to ask what the staff would like.
- Fundraising
 - The current fundraising committee structure is weak. Should it focus only on membership and have separate committees for special events?
- Education
 - Should the docent program be expanded?
 - What are the strategic goals when considering HBCECR?
 - Need a committee chair.
- Restoration
 - What new roles does restoration take on with HBCECR? Stewardship?
 - Need to define responsibilities
- Land Trust
 - What responsibilities does LT have for purchased properties?
 - Need for an endowment for stewardship of new properties.
- Building
 - What are the major steps that need to be planned that coincide with our vision for HBCECR and what is the timeline to complete these tasks?

V. DUNE ESCAPE FUNDRAISING DINNER

The dinner is September 29th and is one of our biggest fundraisers > just look at the budget. We need all the help you have to offer.

- Please send in your reservation and bring a friend as well!
- We're still looking for volunteers – contact Michelle or Emily.

VI. FINANCIAL REPORT

Reviewed Pam's report

VII. CAPITAL CAMPAIGN UPDATE

- Still looking to hire a campaign manager. Please spread the word to qualified candidates.
- Currently in the education phase of the campaign. Taking folks on walks and to inform them of what FOD is and what is happening with HBCECR.

VIII. STAMPS RENOVATION PROJECT

- The building committee meets regularly with Kash, to go over preliminary building design. The next meeting is September 21st, 12:30 at the Stamps house.
- Received \$10,000 from the Mclean Foundation for conceptual planning.
- Waiting for completion of the audit before we can apply to the Kresgy Foundation for funding that will cover some of the LEED costs with the new building.
- Public access at HBCRC is by permit only for the time being.

X. UPCOMING EVENTS

Board retreat – Sunday, September 9th

Dune Escape Dinner/Auction, September 29th

XI. QUESTIONS REGARDING COMMITTEE REPORTS/ANNOUNCEMENTS

This is Pam's last meeting as a board member as she is moving to Maine.

Adjourn 8:45pm