

Friends of the Dunes Board Meeting Minutes
January, 9, 2007, Humboldt Area Foundation, 7-9pm

Board Members: Bill Weaver, John St. Marie, Mike Wilson, Rose Patenaude, Karen Meynell, Michelle Forys, Frances Madrone, Pam Zuetenhorst

Staff: Carol Vander Meer, Emily Walter

Public: Nora Winge, Wilithy Weaver, Amy Kocourek

January Agenda

- I. Introduction of guests present
- II. Approval of December minutes
- III. Public input
- IV. Become NEC member?
- V. Discuss potential for being a grantee for Phase I improvement funding at Ma-le'l
- VI. Proposed 2007 budget
- VII. Humboldt Bay Coastal Education Center and Reserve
- Updates Feasibility Study Report
- VIII. Board Development
- IX. Adopt Human Resources Policy Manual
- X. Advisory Board Update: Appoint Tony LaBanca to the Advisory Board
- XI. Questions/comments/announcements re: other committee activities
- XII. February Agenda Items

I. INTRODUCTION OF GUESTS

Amy Kocourek – representative for Humboldt Bay National Wildlife Refuge
Wilithy – representative Board Member from the Manila Community Service District

II. APPROVAL OF MINUTES

France motioned for approval of December minutes, 2nd from Mike, all present were in favor. Minutes from December were approved.

III. PUBLIC INPUT

None

IV. BECOME NEC MEMBER?

Carol recommends FOD become a member if we have a willing volunteer to attend the NEC board meetings.

Pam would like to see the written requirements of becoming a member.

ACTION: Carol will contact NEC for written guidelines.

V. DISCUSS POTENTIAL FOR BEING A GRANTEE FOR PHASE I IMPROVEMENT FUNDING AT MA-LE'L

The Coastal Conservancy is looking for a grantee to receive \$125,000 to be the project manager to implement Phase I of the Ma-le'l Access plan.

Mike pointed out that there doesn't seem to be a downside to FOD for taking any of the above on. He also suggests looking into the legal aspects of FOD taking on a contractor role before fully moving forward.

Separate from this contract Sue Corbally of the Coastal Conservancy would like FOD to plan and conduct public comment meeting but would like FOD to donate in-kind ~20% of the cost of doing so. Approximate cost to implement this is ~\$2,000 provided by the Coastal Conservancy. The meeting would need to be held in February.

Mike motions the board give permission to Carol to negotiate a contract with the Coastal Conservancy to plan and run the public comment meeting in February, 2nd from Rose, all present were in favor. Motion passed.

VI. PROPOSED 2007 BUDGET

Michelle gave PowerPoint presentation.

- Pamela Bell (FOD Bookkeeper) suggests FOD strive to keep \$15,000 (2 month operation reserve).
- The Land Trust budget includes purchase costs plus \$50,000 for initial improvements.
- A total of \$150,000 is budgeted in the fundraising. In all, FOD needs to raise \$50,000 more than it did in 2006 and secure several grants in order to meet the 2007 budget.

Pam motions FOD approve the 2007 budget as presented, 2nd from Karen, all present were in favor. Motion passed.

VII. HUMBOLDT BAY COASTAL EDUCATION CENTER AND RESERVE

- The lot line adjustment is moving forward.
- Currently getting a structural analysis of the building, in particular the roof.
- FOD is currently looking for a "bridge loan" for purchase funding. The NorCross Foundation offers interest free loans.

VIII. BOARD DEVELOPMENT

Board nominations start in January. There is already a list of several interested nominees. Please send in nominations to Nora or Karen ASAP. Ron Khunel has already sent in an application and is eager to join the board. Karen summarized Ron's application.

Karen motions that FOD approve Ron Kuhnel's application and invite him to join the board immediately, 2nd from John, all in favor. Motion passed.

ACTION: Bill will approach Larry to take over the Treasurer so that Michelle could then focus on merchandise.

IX. ADOPT HUMAN RESOURCES POLICY MANUAL

Karen motions that FOD adopt the Personnel Policies and Procedures with the removal of the retirement clause, 2nd from Frances, all present were in favor. Motion passed.

Frances motions to adopt the new 2007 salary schedule, 2nd from Mike, all present were in favor. Motion passed.

X. ADVISORY BOARD UPDATE: APPOINT TONY LABANCA TO THE ADVISORY BOARD

Tony has volunteered to help FOD create and implement an advisory board.

Karen motions that Tony be chair of the FOD advisory board, 2nd from Mike, all present were in favor. Motion passed.

XI. QUESTIONS/COMMENTS/ANNOUNCEMENTS

The First Sand Sculpture Festival planning meeting will be Friday, January 19th at Mosgo's in Arcata at 12:30.

XII. FEBRUARY AGENDA ITEMS

Kash Boodjeeh (Architect for stamps project) will give presentation

Adjourn 9:05pm